



TRINITY CATHOLIC SCHOOLS



Board of Directors Meeting Minutes Wednesday, July 31, 2024 3:30 pm; Trinity Junior High & High School

Present: Melissa Eberts (1st Term – July 25), Brian Frank (1st Term – July 25), Bill Jerome (2nd Term – July 24), Msgr. Tom Richter, Fr. Robert Shea, Fr. Brandon Wolf

Absent: Bishop David D. Kagan, Fr. Grant Dvorak, Jared Erie (1st Term – July 24), Fr. Justin Waltz

Others Present: Tina Johnson, Josh Kralicek, DeAnn Scheeler, Marya Skaare, Fr. Christian Smith, JoLyn Tessier

1. Call to Order

Vice President Msgr. Richter called the meeting to order at 3:30 pm.

2. Prayer

Led by Msgr. Tom Richter

3. Approval of Agenda and Minutes

3.1 Agenda of July 31, 2024

Add 7.1 Officers & Terms – Msgr. Tom Richter (discussion)

MOTION BY: Mr. Bill Jerome

SECONDED BY: Fr. Brandon Wolf

To approve agenda of July 31, 2024 as amended.

Motion carried unanimously

3.2 Minutes of May 29, 2024

MOTION BY: Mrs. Melissa Eberts

SECONDED BY: Mr. Brian Frank

To approve minutes of May 29, 2024 as presented.

Motion carried unanimously

4. Presentations - None

5. Financial Reports

5.1 Financial Report through May – Mrs. Tina Johnson [action]

Mrs. Johnson presented the financial report through May.

MOTION BY: Fr. Brandon Wolf

SECONDED BY: Mrs. Melissa Eberts

To approve the May financial report as presented.

DISPOSITION: Motion carried unanimously

5.2 BOC Report – Mr. Jared Erie

Mr. Erie was not in attendance. Mrs. Skaare stated hot lunch prices were approved with a 20 cent increase to PreK-6 and 10 cent increase to grades 7-12.

6. Old Business

6.1 ECC Phase II Update

Mrs. Skaare stated construction is basically complete, with bleachers being installed today. Fencing around the playground started today. Total project costs for both phases is approximately \$15.8 million and total left to raise will be brought to the next meeting.

7. New Business

7.1 Officers & Terms – Msgr. Tom Richter (discussion)

Msgr. Richter reminded the Board that officers are elected at the annual meeting which is scheduled for August 28. He thanked Bill Jerome for his years of service as he has served two terms. Queen of Peace will be selecting a new representative. The Board will also need to choose a secretary and treasurer so please send any nomination ideas to Msgr. Richter.

8. Administration Reports (discussion)

- a. Office of Mission Advancement Report – Mrs. DeAnn Scheeler
- b. Chaplain's Report – Fr. Grant Dvorak
- c. Titan Tots Preschool & TEC Director's Report – Mrs. Nikki Tyrrell
- d. Trinity Elementary East & West Principal's Report – Mrs. JoLyn Tessier
- e. Trinity Elementary North Principal's Report – Mr. Josh Kralicek
- f. Trinity Junior High & High School Dean of Students' Report – Fr. Christian Smith

9. President's Report – Mrs. Marya Skaare

Mrs. Skaare the gate between Queen of Peace and THS will be installed this week. Roof replacement is happening now and should be completed before school starts. The Foundation meeting is scheduled for next week and includes signing of all documents for CFWND.

10. Next Meeting

Wednesday, August 28, 2024, 1:00 pm (lunch starting at 12:30) at Trinity Junior High & High School.

11. Adjournment and Closing Prayer

Meeting was adjourned at 4:17 pm. Fr. Brandon Wolf led closing prayer.

12. Executive Session - None